

The Queen Jadwiga Fund Rules

§1

1. The Fund was created and functions thanks to the donations given to the Jagiellonian University by private donors.
2. Scholarship funds are recorded on a dedicated account – JU Scholarship Funds.

§2

1. The purpose of the Fund is to support academic staff and doctoral students with extraordinary achievements in research.
2. The Queen Jadwiga Fund scholarships are awarded to members of academic staff and to doctoral students from East or Central European countries, the former Soviet Union states, and the Balkans. The scholarship is paid for the duration of the recipient's stay in Krakow to support his or her research.
3. The research should be conducted in the same year the candidate applies for the scholarship.

§3

All information regarding the Queen Jadwiga Fund and the rules governing it are available for download at the JU website.

§4

1. An academic or a doctoral student applying for the scholarship must submit: an application form, a CV, a plan of research to be conducted in Kraków, information about the applicant's academic work, a list of publications, and a reference from a member of the Jagiellonian University academic staff.
2. An academic without the postdoctoral degree must also enclose a letter of reference from his or her academic supervisor.

§5

The application for the scholarship should be addressed to the Jagiellonian University Rector and submitted to the administrative unit responsible for managing the Jagiellonian University Scholarship Funds until 15 June of the academic year preceding the one in which research will be conducted.

§6

The scholarship is paid on a one-off basis. The scholarship is either at a cash desk of a bank managing the Jagiellonian University accounts, or transferred to an account specified by the scholarship winner. The method of payment is based on the scholarship winner's preference.

§7

1. The scholarship winners are selected by the Council for the JU Scholarship Funds (later referred to as "Council"), appointed by the Rector for a four-year term. The Council

consists of representatives of all Jagiellonian University faculties, one member of the student government, and one member of doctoral student government.

2. Each faculty prepares its own ranking list. The criteria for the ranking lists are contained in the Attachment no. 2 to this document.
3. The Council bases its assessment on the following:
 - 1) the importance of the research in question for the particular academic discipline and the candidate's academic career;
 - 2) the candidate's previous academic achievements;
 - 3) the inability to conduct such a research in the candidate's home country.

§8

1. The Fund is managed by the Rector, together with the above mentioned Council.
2. The Rector:
 - 1) decides about the number and the value of scholarships awarded each academic year, depending on the received donations. The scholarship cannot exceed 1500 PLN. The annual limit of scholarships is 50;
 - 2) approves of the choice of scholarship winners, who are shortlisted by the Council,
 - 3) notifies the scholarship winners of the final decision.
3. Information on the number of scholarships and their amount is announced at the JU website.
4. The Rector's decision regarding the scholarship cannot be appealed against.

§9

1. The Rector can reverse the decision on awarding the scholarship. In particular, the decision can be reversed if:
 - a. the scholarship recipient provides false personal information;
 - b. the scholarship recipient violates the principles of academic integrity.
2. The Rector's decision on the withdrawal of the scholarship cannot be appealed against.

§10

If the scholarship recipient does not begin his or her research by the time specified in the application, they lose the right to the scholarship.

§11

Each beneficiary of the Fund receives a certificate confirming his or her being granted the award.

§12

When the period of the financial support from the Fund is over, the scholarship recipient must submit a report on the conducted research to the Rector of the Jagiellonian University.